bksbLIVE
Start-up Guide

bksb

VISION
WEST NOTTS

Version 1.0.5

bksbLIVE
STUDENTS

Step 1 : Logging in

FIG: K

1. Your reference is your student ID number.
Your default password is the word 'password' in lowercase.

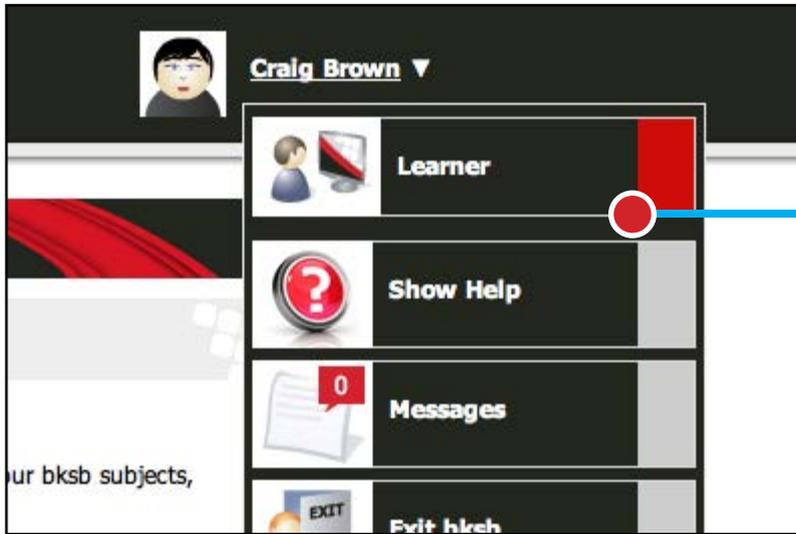**2.** You will be immediately asked to change your password from the one set for you.

FIG: L

First time logging in
Please confirm that the details below are correct.

reference   bksbtest13
First name: craig
Last name: brown

Confirm

This is not my account

3. You then click on 'confirm' and enter your old password (the one you just used to log in). You then create a new password, as prompted, which you must keep private.
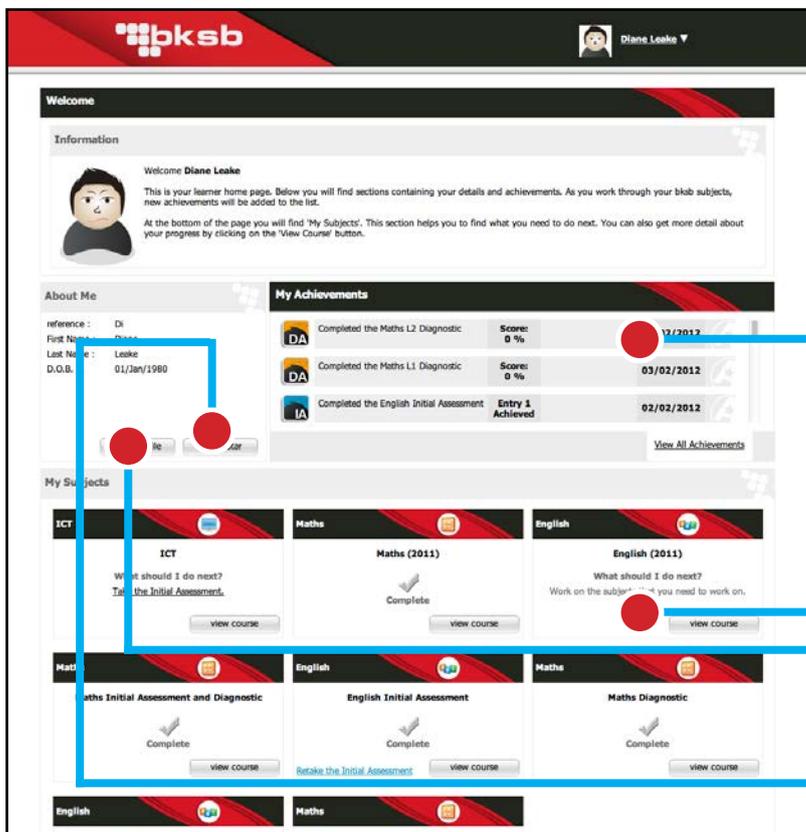
FIG: M

You need to change your password
Complete the form below to reset your password.

Old password:
New password:
Retype password:

Change Password

This is not my account

FIG: N

4. You will then arrive at your hompage.

Step2 : Editing

**5.** You will see your profile with the following key features:

FIG: O

Achievements: as you complete sections of the bksb system, they appear here.

My Subjects: these are the courses you need to undertake (as assigned by your tutor). The next step you need to work on will appear under each course title.

6. If you wishe you can customise your profile by clicking on the 'view profile' button.
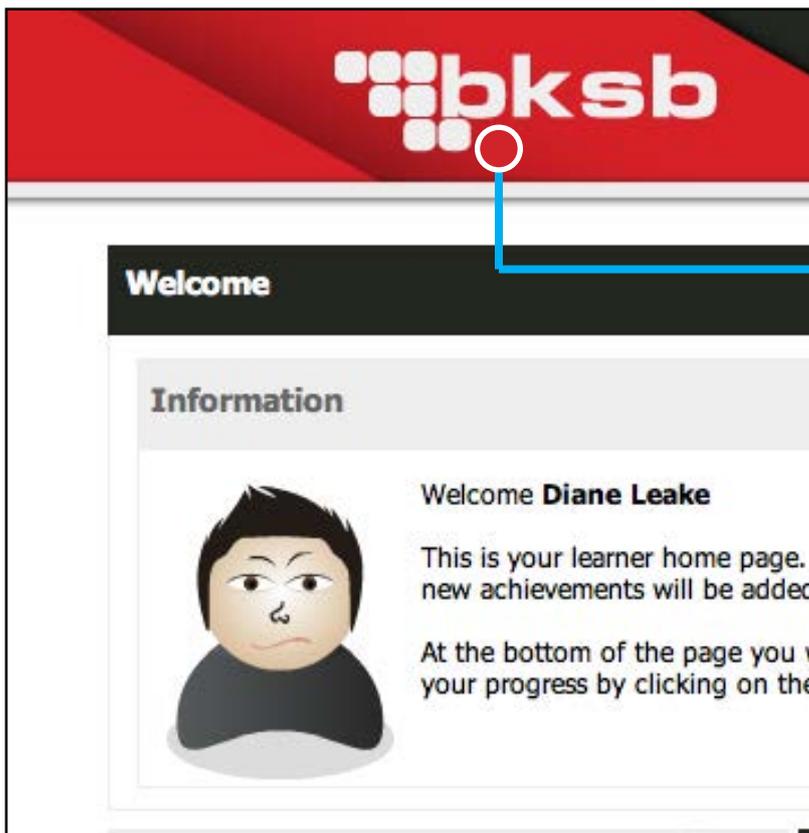
You can also edit your Avatar (personalised character) by clicking on 'edit avatar'.

FIG: P
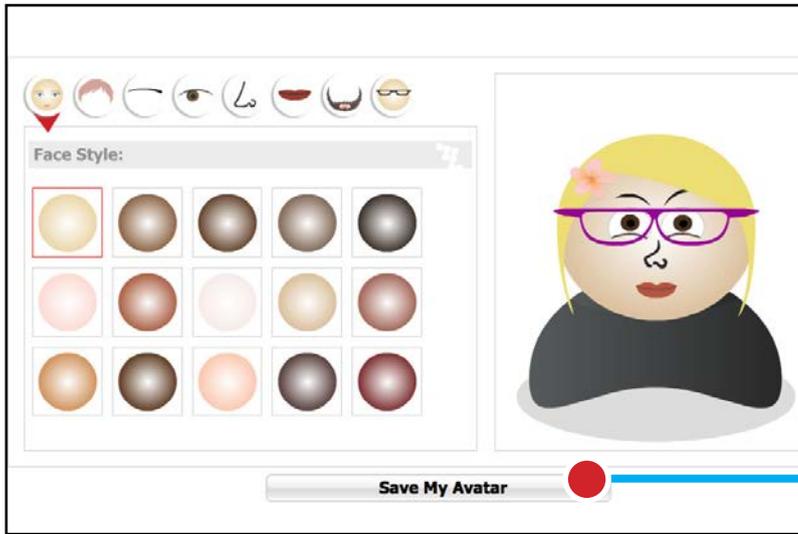
7. You can now customise your character. When completed, select 'Save My Avatar' at the bottom of the screen.

FIG: Q

8. The avatar is now saved to your profile.

Home

9. To return to the homepage, select 'Home' at the top left above the picture or click the bksb logo.

Step 3 : Completing the Assessments

FIG: R
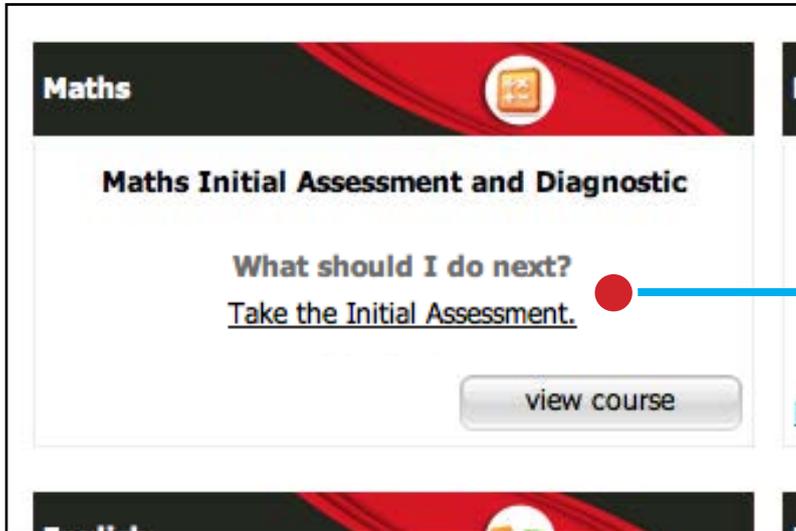
1. You can now begin your first assessment by taking the bksb Initial Assessment which you're prompted to do.

FIG: S

Screen shot of a bksb Maths Initial Assessment
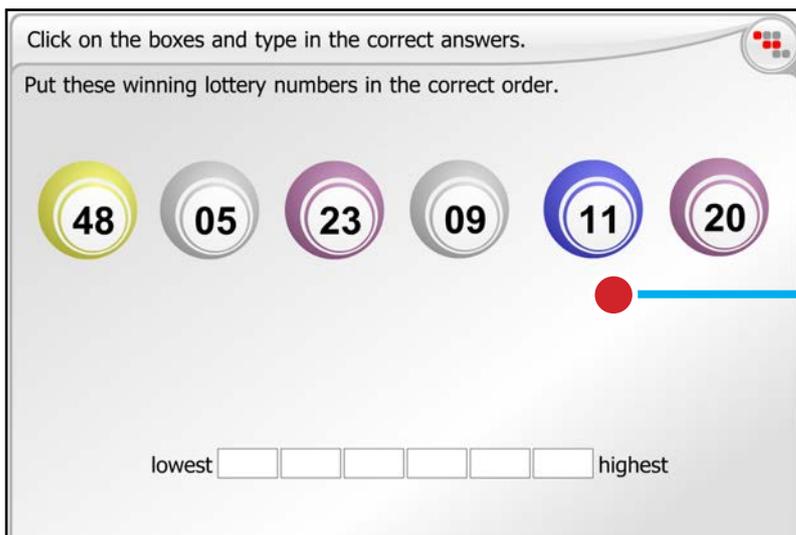
2. Now you work through the assessment.

FIG: T

3. Once completed, you click here to see your Initial Assessment Result.

FIG: U

Initial Assessment Complete

Name: Giles Hall
Assessment taken: Maths Initial Assessment 2011
Date of Assessment: 15 February 2012
Time taken to complete: 0 Hours, 4 Minutes, 41 Seconds

Results

Well done, you have completed this assessment and achieved:

Level 1

Home

4. This example learner has achieved Maths Level 1 on their Initial Assessment. They can now select 'home' in the top left of the screen,

FIG:V

added to the list.

you will find 'My Subjects'. This section helps you to find what you need to do next. You can also get more on the 'View Course' button.

My Achievements

IA	Completed the Maths Initial Assessment	Level 1 Achieved	14/02/2012

View All Ac
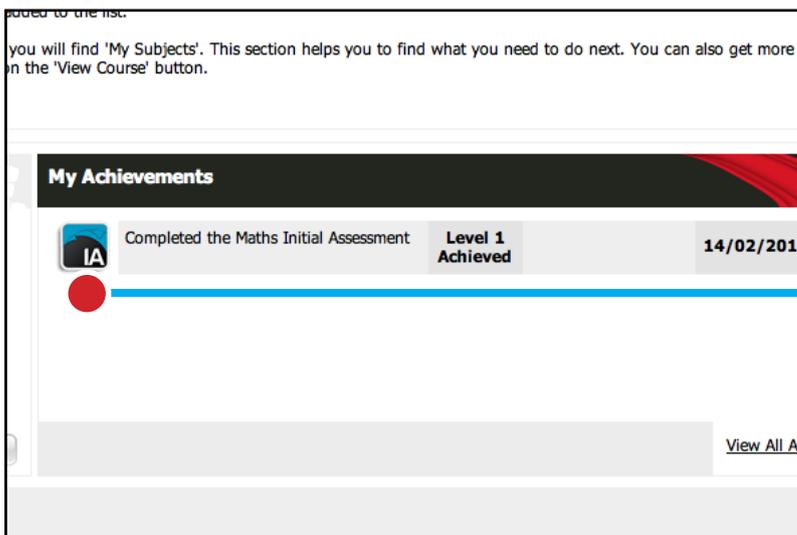
5. The Initial Assessment result has now appeared in the 'My Achievements' section within their portal with the date and the level achieved.

FIG: W

Maths

Maths

What should I do next?
Take the Maths L1 Diagnostic.

view course
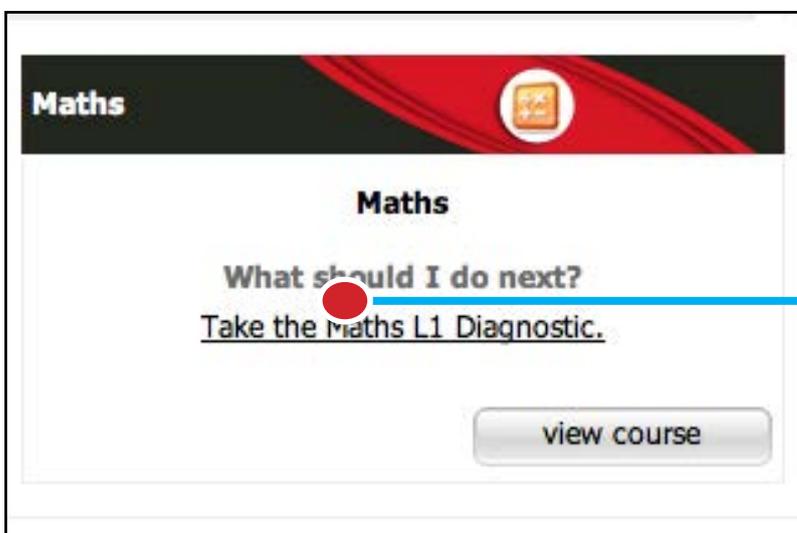
6. You can now complete the other Initial Assessments or complete the next task as prompted by the system – in this example the appropriate level diagnostic.

FIG: X

Maths

Maths

What should I do next?
Take the Maths L1 Diagnostic.

view course

view course

FIG: Y

Needs Practice

Ratio	Estimate distance	Measurements
Progress	Progress	Progress
Interactive Resources: 0/2	Interactive Resources: 0/1	Interactive Resources: 0/3
Skill Checks: 0/1	Skill Checks: 0/1	Skill Checks: 0/3
View	View	View

Conversions	Perimeter/Area	Volume
Progress	Progress	Progress
Interactive Resources: 0/3	Interactive Resources: 0/2	Interactive Resources: 0/1
Skill Checks: 0/3	Skill Checks: 0/2	Skill Checks: 0/1
View	View	View

Present data	Mean	
Progress	Progress	
Interactive Resources: 0/1	Interactive Resources: 0/1	
Skill Checks: 0/1	Skill Checks: 0/1	
View	View	

Take Care

Fractions	÷ decimals	Money
Progress	Progress	Progress
Interactive Resources: 0/5	Interactive Resources: 0/3	Interactive Resources: 0/1
Skill Checks: 0/1	Skill Checks: 0/2	Skill Checks: 0/1
View	View	View

Timetables	Time	Read scales
Progress	Progress	Progress
Interactive Resources: 0/3	Interactive Resources: 0/3	Interactive Resources: 0/4
Skill Checks: 0/1	Skill Checks: 0/1	Skill Checks: 0/5
View	View	View

2-D shapes	Extract information	Range
Progress	Progress	Progress
Interactive Resources: 0/3	Interactive Resources: 0/1	Interactive Resources: 0/1
Skill Checks: 0/1	Skill Checks: 0/1	Skill Checks: 0/1
View	View	View

Very Good

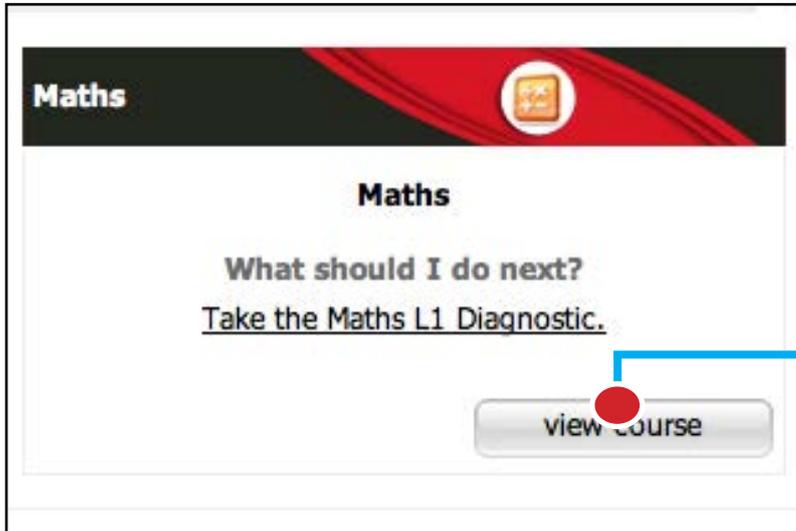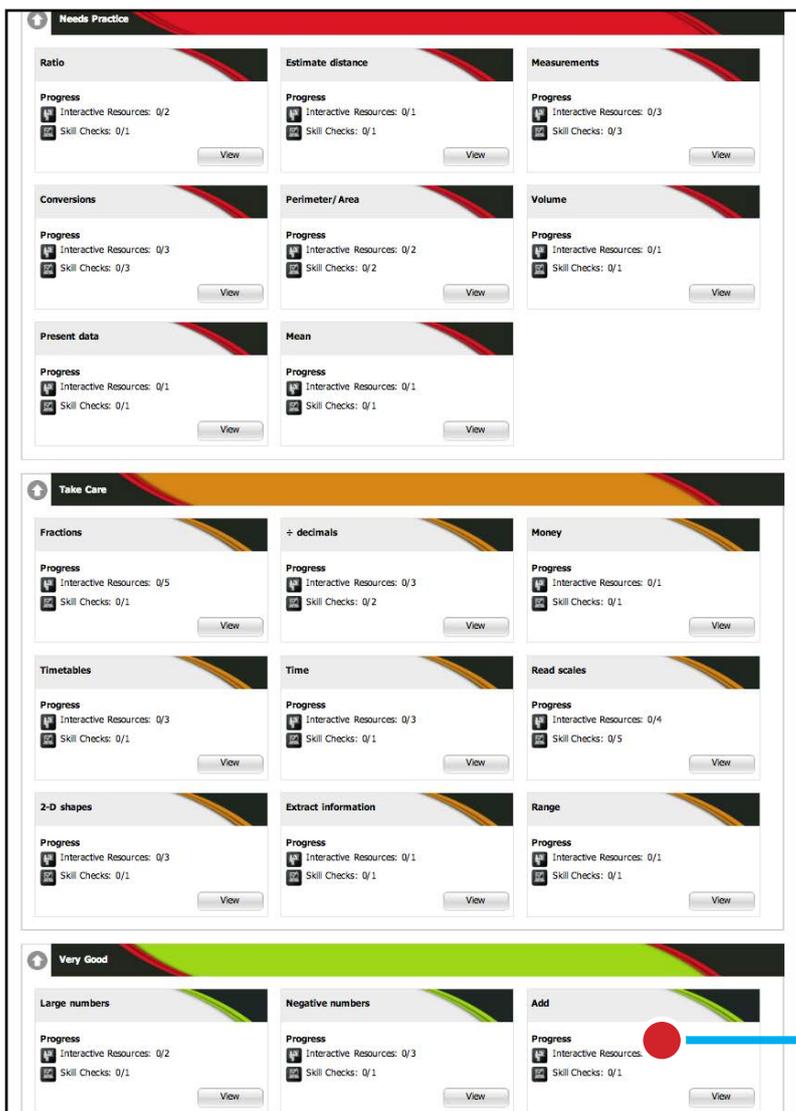| Large numbers	Negative numbers	Add
Progress	Progress	Progress
Interactive Resources: 0/2	Interactive Resources: 0/3	Interactive Resources.
Skill Checks: 0/1	Skill Checks: 0/1	Skill Checks: 0/1
View	View	View

7.

Once you have completed the diagnostic, you will then be able to see your Individual Learning Plan by clicking in the 'view course' section of that course, which gives you all of the topic areas in which you were competent (the green section), and all the areas you need to practise (the red section).

The amber, Take Care, section represents the topics that may need revision at a later date, time permitting.

You can then click on the skill gaps (red section) to complete the learning resource and the bksb Skill Checks.

Progress

Interactive Resources: 0/1

Skill Checks: 0/2